



## Erasmus Mundus Joint Master Degree Student Agreement For self-funded students 2020-2022

The **Ecole des Hautes Etudes en Santé Publique (EHESP School of Public Health)**, **Europubhealth+ coordinating institution**

Avenue du Professeur Léon Bernard - CS 74312 - 35043 Rennes Cedex (France) represented by Marion Lecoq, Europubhealth+ Programme Coordinator,

On behalf of the EUROPUBHEALTH+ consortium formed by the following institutions:

- **The EHESP School of Public Health** – Rennes (France) – Coordinating institution
- **The University College Dublin** - School of Public Health, Physiotherapy and Sports Science (Ireland)
- **The University of Sheffield** – School of Health and Related Research (United Kingdom)
- **The University of Granada** – Andalusian School of Public Health (Spain)
- **The Jagiellonian University Medical College**, Institute of Public Health - Krakow (Poland)
- **Maastricht University** – Faculty of Health, Medicine and Life Science (The Netherlands)
- **The University of Liege** – Faculty of Medicine (Belgium)
- **The University of Rennes 1** – Faculty of law and political sciences – Rennes (France)

and **the Student** :

Last Name:.....

First name: .....

Date of birth: .....

Place of birth: .....

Nationality: .....

Place of residence at the time of application:.....

**have agreed upon the following terms and conditions:**

### **Article 1**

The Student has been selected by the Consortium to attend the Europubhealth+ Master course (worth 120 [European Credit Transfer System Credits](#)) for the academic session 2020-2022 and the following mobility track:

**[ACADEMIC YEAR] - BASIC ACQUISITIONS - 2 SEMESTERS (60 ECTS)**

- **Foundation course (57 ECTS)**

At [Name of host institution] - From [starting date] to [end date]

- **Integration module (3 ECTS)**

At EHESP School of Public Health - Rennes (France) - From *[starting date]* to *[end date]*

<b>[ACADEMIC YEAR] - SPECIALISATION YEAR - 2 SEMESTERS (60 ECTS)</b>
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- **Specialisation (57 ECTS):**

*[Name of specialisation]* at the *[Name of host institution]* - From *[starting date]* to *[end date]* – A mandatory placement period of *[length in months]* will take place between *[month]* and *[month]*.

- **Integration module (3 ECTS)**

At EHESP School of Public Health - Rennes (France) - From *[starting date]* to *[end date]*. The graduation ceremony for 2020-2022 cohort will take place in Rennes on [DATE].

These mandatory mobility periods cannot be replaced by virtual mobility.

### **Article 2: Requesting a change of second year specialisation**

The student is enrolled for the mobility track mentioned in Art. 1 and is not expected to change. Any request for switching to another specialisation for the second year in the programme may be studied by the consortium and should be strongly motivated. To do so, the Student must send a letter to the Consortium to motivate the request. The acceptance is then conditioned upon the agreement of the second year institution the Student was initially selected for, upon the agreement of the institution the Student wants to switch to, and upon final validation of the Consortium and the European Agency EACEA.

### **Article 3: University services provision – Academic information**

The universities of the Consortium will provide the student with tuition, supervision, assessment and support services of professional standards. Relevant information concerning the structure and the organization of the master is published on the EPH+ website: [www.europubhealth.org](http://www.europubhealth.org)

The academic organisation and assessment rules of the programme are described in the **Joint Academic Guidelines** which are provided to the Student prior to the admission.

### **Article 4: Awarded Degrees**

Upon completion of the entire training programme mentioned above, the Student is awarded a double degree composed as follows:

- One national degree from Year 1 main host institution mentioned in Art. 1 (Foundation course): [OFFICIAL NAME OF DEGREE YEAR 1 UNIVERSITY]
- One national degree from the institution in which the Student undertakes his second year mentioned in Art.1: [OFFICIAL NAME OF DEGREE YEAR 2 UNIVERSITY]
- A Europubhealth+ Joint Achievement Certificate and a Joint Diploma Supplement issued on behalf of the whole consortium. The purpose of the joint diploma supplement is to support students' mobility. It is designed to provide sufficient data to allow fair academic and professional recognition of qualifications (degrees, transcripts...). It provides a description of the nature, level, context, content and status of the studies that were pursued and successfully completed by the individual named on the original qualification. The supplement includes the marks obtained and its equivalence in each national grading scale.

## **Article 5: Attendance and Interruption rules**

A Europubhealth+ Student is a full-time student who is expected to attend all lectures. Regular course attendance is mandatory. Each partner institution has its own specific regulations concerning minimum attendance rate to classes. The Student must comply with the local regulations of the host institution.

The Student must attend courses and integration modules from the first day of the programme - including introductory days - to the last day, unless specific authorization is given by the Consortium.

Students obliged to interrupt the course for a short period of time must inform the Coordinating Institution. Justification must be provided to the Coordinating Institution as well as the national course director within one week of the absence.

In the case of the Student having to temporarily leave the course for a longer period following duly justified and well documented reasons such as medical reasons and/or serious family reasons (e.g. need to temporarily take care of a close family member or hospitalisation/death of a family member):

- If the break in studies is short enough for the Student to make up for the lost study time, the Student may remain enrolled in the Master course.
- If the Student is not able to finish the course activities within the respective student intake due to the above-mentioned reasons, then the consortium should find a way to allow the student to finish the Master within one of the following intakes based on a common decision made in compliance with the applicable internal rules of the institution where the Student is enrolled.

However these cases must be individually examined and reported to the European Agency EACEA for approval.

In the case of long absences without valid justification, the Europubhealth+ consortium will examine the Student's situation and may ask the student to leave the programme.

If the Student decides to drop out for any reason, he/she must formally inform the Coordinating Institution. The involved Foreign Affairs authorities will also be informed that the Student is no longer entitled to have a visa to stay in the European Union as a Europubhealth+ student.

## **Article 6: Financial conditions**

### **6.a) Tuition fees payment**

In order to participate in the Master course, the Student must pay the tuition fees to the Europubhealth+ coordinating institution before the beginning of each academic year. The tuition fees amount is [*mont in euros*] for the first year and [*mont in euros*] for the second year. Tuition fees include enrolment in all the teaching units and modules and access to related educational resources, access to library, document centres and related services, language courses in Year 2 where applicable, examination and resit fees, diploma and certificate.

Costs related to accommodation, food, international travel, travel on site, visa or insurance are not included in the above mentioned tuition fees.

The Student's admission is definitive once the coordinating institution has received the payment of the first year tuition fees. A definitive admission letter is sent to the Student upon receipt of the payment.

Tuition fees are to be paid by bank transfer with transaction costs at the Student's charge to:

**Bank holder:**

Agent comptable - Ecole des hautes études en santé publique  
Avenue professeur Léon Bernard, 35043 RENNES CEDEX – France

**IBAN (International Bank Account Number):** FR76 1007 1350 0000 0010 0519 279

**Bank identifier code:** TRPUFRP1 **Name of Bank:** TP Rennes Trésorerie Générale

*In order to facilitate the identification of the payment, the Student must include the following information in the bank transfer: **LAST NAME First name EPH 2020-2022.***

### **6.b) Withdrawal**

If the Student withdraws before/on 15 August 2020, the Europubhealth+ coordinating institution will fully reimburse the amount already paid. If the Student withdraws after 15 August 2020, the Europubhealth+ coordinating institution will reimburse the amount already paid but will first deduct a handling fee of 500€. In any case, Non-EU Students should bring a guarantee that any engaged visa procedure has been cancelled. If the Student has to withdraw before the course start for a reason that is beyond his/her control (such as visa refusal or serious health issues), the Europubhealth+ coordinating institution may decide to reimburse the amount already paid in full provided that well-documented proves are provided.

If the Student withdraws once the course has started, the tuition fees for the entire ongoing and previous semesters are due [50% of annual tuition fees] before 31<sup>st</sup> January, and [100% of annual tuition fee] after 31<sup>st</sup> January).

Formal withdrawal notification must be sent to the Coordinating institution by registered mail and email. The Coordinating institution considers the reception date of the first withdrawal notification as the effective date of the Student's drop out and there is no retroactive effect.

### **Article 7: Insurance**

It is mandatory to have adequate health and third party liability insurance covering the two years. The Student has to provide a certificate of insurance to the coordinating institution within 30 days after the beginning of each academic year.

### **Article 8: Behaviour**

The Student commits to behave with ethics during his/her studies. He/She will commit no fraudulent act, and will specially avoid cheating, falsification or plagiarism of any academic work. Moreover, he/she will not abuse or misuse the access to equipment and installations and will not perform any unauthorized access or violation of departmental, school or university rules. Any incident against this compromise will be treated by the Consortium and may cause the exclusion of the Student from the EPH+ Master course.

### **Article 9: Local support**

Should the Student have any kind of difficulty, either academic, logistic or administrative, social or cultural, he/she will have the possibility to refer for advice to the EPH+ course director and administrative officers at each of his/her assigned universities, as well as possible.

### **Article 10: Participation in quality assurance processes**

The Students commits to taking part in programme surveys/evaluations conducted by the consortium and/or the European Commission/EACEA, and is strongly encouraged to join the Erasmus Mundus Students and Alumni Association (EMA, see <http://www.em-a.eu/>).

**Article 11: Complaints**

In case of complaint, the Student may appeal to the Consortium. The Consortium will consider the issue and will solve it as soon as possible. However for specific complaints about a specific service or facility provided by a Partner institution, the Student shall invoke the complaints procedure of that institution.

**Article 12: Disclaimer**

The Consortium is exonerated from any responsibility for accidents, illnesses, injuries, losses or damages to persons or goods resulting from or in any way related to the activities that are object of the present agreement.

**Article 13: Change in situation**

Any alteration to the initial situation as laid out in the present document must be immediately communicated to the other party; upon mutual agreement of contractual modifications, the coordinating Institution will issue an addendum to the present contract.

**Article 14: In case of litigation**

For any litigation related to the Erasmus Mundus scholarship, the European Agency EACEA will advise.

The present agreement will be governed by the French Law.

Both parts will endeavour to solve amicably any controversy related to the interpretation or implementation of the present agreement. Failing agreement by both parts, the French courts are designed as the only competent authorities to resolve any legal dispute between the Consortium and the Student emerging from the present agreement.

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**The Coordinating Institution**

**The Student**

Place and date :

Place and date :

Signature :

Signature :

**Marion LECOQ**

Europubhealth+ Programme Coordinator